

EPAZ BOARD MEETING
Minutes 12/5/08

Attendees: Mannie Carpenter, Skip Harden, Eddie Martinez, Lisa Culbert

- I. Review and Approval of Previous Meetings Minutes
 - a. Draft meeting minute notes from the November 2008 meeting were reviewed and modified. Item VII.m. was revised to “Possible topics discussed were: New Source Review, Greenhouse Gases and moving the Ethanol Plant presentation to after GRR.”
 - b. Eddie motioned for approval, Lisa seconded motion and motion was unanimously approved.

- II. Follow-up on Golf Tournament
 - a. Mannie sent letter to Ping requesting their sponsorship of the event by reduced cost of prizes.
 - b. The Board members present approved use of Eddie’s Keller Williams logo on EPAZ golf tournament advertising.

- III. Financial Report – as of December 5
 - a. Checking: \$10,720.31
 - b. Savings: \$8,638.76
 - c. November meeting credit card payments have not been processed pending website completion.
 - d. Skip has completed compilation of 2007-8 financial report and will provide summary by next Board Meeting. Due to website upgrade costs, expenses, including scholarships awarded, exceeded income.
 - e. Skip to cancel M&I credit card processing account.

- IV. Insurance
 - a. Mannie to send draft insurance information questionnaire to Board members for review prior to submitting for quotation for officer and event liability insurance.
 - b. Comments on draft questionnaire are requested to be sent to Mannie at earliest convenience.

- V. Logo Re-design
 - a. Lisa, Eddie and Skip will request voluntary logo redesign ideas from Rhonda, Nicole and Christine by end of December.
 - b. Will use website to solicit votes from members of new and current logo designs, with winner (if new) to be awarded \$100 for their design.

- VI. Website Re-design
 - a. New website is now active and we have processed initial membership and meeting payments using the system.

- b. Need to meet with Designer's Café soon to obtain training on how to modify notifications when applications and credit cards are processed.
- c. Lisa will draft a list of tasks required to maintain the new website and to process information collected so that responsibilities for each of the tasks can be assigned, including review of blog entries and photos, approval of new membership requests, maintenance of membership lists, follow-up on payment for events, responding to e-mail, etc.

VII. Future Meeting Topics and Responsible Organizations (Business Meeting?)

- a. December 11 – ISO Certification @ Pima County – Barry Holbert
- b. January 8 – Solid Waste Rule Changes – Barton Day
- c. February – No monthly meeting – GRR
- d. March 12 – Mannie to check w/ACHMM for topic/presenter

VIII. Committee Reports

- a. Website – Lisa
 - a. Already discussed
- b. Scholarship – Julie sent scholarship information to Kala Weinacker of Maricopa Community Colleges, Josh Meyer of Grand Canyon University, and Dr. Nick Hill, Dr. Danny Peterson, Dr. Paul Johnson, Al Brown, Patricia Brodt at Arizona State University. Board agreed that the scholarship should be open to students at any Arizona secondary or post-secondary institution, but not to incoming students who are currently in High School even though they may be entering programs of study the following academic year. ASU's scholarship posting needs to be corrected accordingly.
- c. Membership – No action
- d. Regulations – Lisa moved and Eddie seconded approval of Mike Ford's recommendation that we request the services of Jeff Travers to draft revised By-Laws that more accurately reflect the current organization at an expected cost of from \$500 to \$1000.
- e. Recommendations for Committee Vacancies – No action

IX. Mixers

- a. December – No mixer
- b. January – Scottsdale (Jen)
- c. February – Mixer at GRR Chaparral Suites
- d. March – Downtown Phoenix (Jen)
- e. April – Tempe (Eddie)
- f. Eddie also noted that Macayo's Depot Station in Tempe has free appetizers during Happy Hour. This was suggested as the possible site for the April mixer.