

ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY

We are looking for results-oriented, driven individuals with a thirst for problem solving.

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ADEQ Sr. Occupational Health and Safety Specialist

JOB SUMMARY

At ADEQ our vision is to be the number one state in the nation in balanced, leading-edge environmental protection; through technical and operational excellence; and radical simplicity for customers and staff. We are currently looking for employees who are committed to our Agency, passionate to excel in their career and engaged in our mission. Only this caliber of employee will be successful in driving our Agency towards accomplishing our vision.

This position will manage the internal occupational safety and health program for ADEQ and provide training and support to ADEQ's staff.

Primary Duties:

- Develop, coordinate, implement, and maintain a comprehensive agency-wide occupational health and safety program to prevent injury, occupational illness and damage to property.
- Assess facility and site inspections or drills, job hazards analyses, leading and lagging indicators, and other evaluations to identify hazards and potential risks.
- Responsible for agency-wide and/or program specific safety and health directives. Determine the applicability of administrative and regulatory requirements and other health and safety laws and implement the applicable ones accordingly. Align the safety programs to Arizona Management System.
- Maintain and revise agency safety related manuals, including preparation and distribution of appropriate updates.
- Maintain current knowledge of state and federal legislation, regulations and practices in safety and health and advise agency management regarding the impact on agency operations.
- Understand the cross-functional knowledge/requirements and integrate in agency safety programs that have a direct impact on the mission outcomes and employee culture.
- Establish and implement occupational safety and health training objectives and provide the related training.
- Investigates incidents or accidents to determine causes and preventive measures to be taken to avoid recurrence.
- Maintain records and a database of employee training, medical examinations, licenses, and certifications.
- Review and evaluate the available information to propose solutions for preventive and corrective actions.
- Perform other duties as required/assigned.
- Travel is up to 25% supporting our field staff working outdoors as needed.

Do you think you have the combination of commitment, passion, and talent to help drive this Agency to realizing our vision? If so, **apply today**. To learn more about us, our organizational habits known as the ADEQ Way, our culture, and other positions we have open, visit us at DEQ/careers

MINIMUM REQUIREMENTS

- Bachelor's degree in safety engineering, occupational health, environmental health, industrial engineering, or a closely related field.
- 5 years of experience in safety, accident prevention, environmental health, industrial hygiene or occupational risk management.
- Associate Safety Professional (ASP) certification is required. Certified Safety Professional (CSP) and any safety related certifications is preferred.

- Knowledge of OSHA, ADEQ, ADOSH laws, ordinances, rules and regulations on occupational safety and health; of principles and practices of budget preparation and administration; of principles and techniques of employee training; of principles of hazardous materials and waste management, RCRA and OSHA classifications; of safety compliance and general liability risk management issues.
- Ability to communicate clearly and mediate, negotiate and facilitate resolution of projects, problems, or issues; to plan, organize, promote, and implement a comprehensive health/safety program; to build and maintain positive working relationships with ADEQ employees and contractors.
- Experience in Safety data analysis and reporting software.
- Ability to establish and maintain positive, effective working relationships with those contacted in the performance of work, communicate with different levels of staff and management.
- Ability to develop and recommend policies and procedures; assemble and interpret statistical data; to prepare reports and manuals interpreting and summarizing technical and/ or complex information for use by less knowledgeable individuals.
- Ability to identify, plan, conduct or provide for training of agency staff in a variety of safety, health and other risk management related areas; to act quickly and calmly in emergency situations; analyze situations quickly and objectively and to determine proper course of action.
- Strong customer service, interpersonal, written and oral communication skills.
- Strong problem-solving skills and attention to detail.

BENEFITS

Among the many benefits of a career with the State of Arizona, there are:

- 10 paid holidays per year
- Accrual of sick and annual leave beginning at 12 and 13 days per year respectively for full-time employees
- A top-ranked [retirement program](#) with lifetime pension benefits
- A [robust and affordable insurance](#) plan to include medical, dental, life, short-term and long-term disability
- An incentivized [commuter club](#) and public transportation [subsidy program](#)
- We promote the importance of work/life balance by offering workplace flexibility
- We offer a variety of learning and career development opportunities

Click **APPLY** to submit your resume

Arizona State Government is an EEO/ADA Reasonable Accommodation Employer.

All newly hired employees will be subject to E-Verify Employment Eligibility Verification.

Having trouble applying for this position? Email HRIShelpdesk@azdoa.gov or call 602-542-4700 for assistance.