



Employment Opportunity

Stormwater Post-Construction Program Manager

City of Phoenix

ABOUT THIS POSITION

The City of Phoenix is seeking a new Stormwater Post-Construction Program Manager to lead the development of the program. This position was created to develop, coordinate, implement, and manage the stormwater post-construction controls program, required by the City of Phoenix 2020 Municipal Separate Storm Sewer System (MS4) permit issued by the Arizona Department of Environmental Quality (ADEQ). This program will be focused on the long-term oversight of post-construction controls (such as detention/retention basins, green stormwater infrastructure, drywells, filter inserts, etc.) installed after July 1, 2022, and will affect both city and private projects/owners.

This individual will be instrumental in the program design; development of policies, procedures, requirements, and guidance for program implementation; updating city code; coordinating and leading public stakeholder meetings and other public information outreach. This individual will be responsible for developing methods for easy use of the program by private and public entities; working with multiple city departments on compliance methods; budget development and management; leading reviews, audits, inspections, post-construction control complaint response, and stepped enforcement actions developed for this program; and making adjustments as needed to comply with this or future MS4 permits.

As the program grows, this position will supervise other professional and potentially clerical staff.

Duties will initially be performed under the supervision of an Environmental Programs Coordinator in the Office of Environmental Programs but long-term, this position will move to the Planning & Development Department and duties will be performed under the general supervision of an Engineering Supervisor.

Duties and Responsibilities:

- Works with multiple city departments and the public to develop city code updates, policies, procedures, and other requirements for a program that will be practicable and that will meet the requirements of the City of Phoenix MS4 permit.
- Develops and implements ongoing post-construction control inventory (public and private).
- Develops and implements enforcement and complaint response processes and procedures.
- Organizes and leads public stakeholder events and other public outreach related to the post-construction program.
- Develops and reviews budgets for the program, including fee reviews and assisting with associated public outreach.
- Prepares reports, provides information for the stormwater annual report, participates on the city's internal stormwater working group and attends executive committee meetings to provide updates.

AA/EEO/D/V Employer – 251 West Washington, Phoenix, AZ 85003

This publication can be provided in an alternative format upon request.

Call: (602) 495-5700 TTY: (602) 261-8687



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- Performs field work associated with post-construction audits, inspections, enforcement, and complaint response.
- Demonstrates superior customer service, integrity, and commitment to innovation, efficiency, and fiscally responsible activity.

IDEAL CANDIDATE

The ideal candidate will possess a strong functional knowledge of industry principals and practices, as well as the ability to communicate effectively with internal and external stakeholders. This individual has strong functional knowledge in stormwater post-construction controls and possesses the developmental skills to build a program understanding both tactical and strategic needs for the program.

SALARY

\$66,414.40 - \$100,859.20 annually. Candidates may be hired up to \$100,859.20 depending upon qualifications.

BENEFITS

A comprehensive benefits package is offered which includes traditional pension with employer and employee contributions; choice of medical HMO, PPO, or HSA/HDHP plan; wellness incentive of up to \$720 annually; dental; vision; life insurance; long-term disability; 401(a) and 457 plans; medical enrollment includes a monthly \$150 City contribution to a Post-Employment Health Plan; bus/light rail pass; tuition reimbursement program; paid time off includes 12.5 paid holidays, 12 vacation days, and 15 sick days and personal leave days.

For more details, visit: [Unit 007 Benefits](#)

[Pension Information](#)

MINIMUM QUALIFICATIONS

- Five years of professional experience in stormwater controls, inspections, or engineering, with a preferred focus on post-construction stormwater controls.
- Three of those years should have required management of projects with post-construction controls or field experience identifying functionality or compliance with stormwater regulations of such controls.
- A bachelor's degree in civil engineering, environmental science, environmental engineering, or a related field is required.

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- An equivalent combination of related experience and education may be considered.
- The City job description can be found [here](#).
- All finalists for positions are subject to a criminal background check applicable to the department or position.
- For information regarding pre-screening and driving positions, [click here](#).

The City of Phoenix has paused plans to implement a federal mandate requiring all city employees be vaccinated against COVID-19. This decision comes after a series of legal challenges and a ruling from a federal judge which temporarily halts the COVID-19 vaccine mandate for federal contractors nationwide. If the requirement is reinstated, the City of Phoenix may require new hires to provide proof of full COVID-19 vaccination status as a condition of employment. After a conditional offer has been extended, candidates may request a reasonable accommodation based on a medical disability or for sincerely held religious beliefs.

PREFERRED QUALIFICATION

The minimum qualifications listed above, plus:

- Experience addressing drainage issues (public or private)
- Experience with engaging diverse groups of stakeholders
- Experience developing and writing policies, procedures, and/or regulatory code language for a stormwater or engineering program
- Experience managing field staff and budgets
- Knowledge of Arizona stormwater regulations and/or Arizona Phase I MS4 permit(s)
- Experience with managing and tracking information via a database program and/or ArcGIS

RECRUITMENT DATES

Recruitment closes May 3, 2022. All materials must be received by 11:59 p.m. on this date.

This is a position-based recruitment **and generates a one time use only list**. Once interviews are conducted and candidates are selected, this job posting will be considered closed and candidates will no longer be in consideration for the position applied for. This posting will not result in any ongoing eligibility list.

HOW TO APPLY

Apply online at <https://www.phoenix.gov/hr/current-jobs/> by completing the required information and attaching, **as one document**, your cover letter and resume. Please include your experience as it relates to the qualifications stated above. Only the highest qualified may be posted to the eligible to hire list. The results of the resume screening process will be sent to your primary email address.

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WE ARE HERE TO HELP

- During the current health crisis, job interviews may be held by video or audio conference.
- Please be aware that you may be required to wear a face covering or use other personal protective equipment (PPE) related to the COVID-19 pandemic.
- If you are in need of computer resources, [click here](#) for free options.
- Explore other [Employment Opportunities](#) with the City of Phoenix.
- Subscribe to receive [e-mail notifications](#) about new employment opportunities.
- If you need assistance applying for this job, please contact our HR Connection Center at [\(602\) 495-5700](#).

REFERENCE

Base Class, Job Code: 08750, ID # xxxxx, xx/xx/xx, # mos or USM, initials, Benefits:UCX, Q (job-related questions), SG (study guide), ~CB~ (Careerbuilder ad)

City of Phoenix employees commit to Work Smart, Spend Wisely, Be Kind.

City of Phoenix is an equal opportunity employer. AmeriCorps, Peace Corps, and other national service alumni who meet the required qualifications are encouraged to apply.