

# ROBIN EVANS, MBA

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## TARGET POSITION: ENTRY-LEVEL GEOLOGIST OR ENVIRONMENTAL SCIENTIST

### OUTREACH SCIENCE EDUCATION | RESEARCH & REPORTING | PROJECT MANAGEMENT

*Offering a transferable skill set, Earth and Environmental Studies background as well as advanced proficiency in data collection, documentation and evaluation.*

Accomplished and driven leader leveraging comprehensive Earth and Environmental Science education and experience in facilitating geology and environmental science workshops with a hands-on training curriculum. Bring expertise in project management from corporate career, of which will enhance efficiencies on complex, scientific projects involving geological and environmental theories, practices and leading-edge methodologies. Analyze and interpret geological data, provide technical guidance and author detailed reports. Interested in entry-level position with opportunities for upward mobility and increased leadership responsibility.

#### Relevant Areas of Expertise

Project Management | Cross-Functional & Collaborative Leadership | Sustainability | Science Education | Teaching Curriculum Design & Delivery | Environmental Investigations | Field Data Interpretation | Staff Training, Coaching & Mentoring | Strategic Planning

#### Technical Proficiencies

Microsoft Office Suite (Word, Excel, Outlook, Access and PowerPoint) | ARCNET GIS

## PROFESSIONAL EXPERIENCE

EARTH SCIENCE MUSEUM, Phoenix, AZ

2014– Present

### Outreach Education Presenter, Treasurer and Volunteer

Provided interactive, outreach education and administer financial management for a non-profit museum promoting Earth science education for a diversified student and adult population. Demonstrate expansive knowledge of geology, chemistry, physics, oceanography, physical geography, soil science and sustainability. Enhance visitor experiences with mineral galleries, creative programming and science exhibits.

- **Offer a wealth of experience in innovating and coordinating compelling** educational programs, informative and eye-opening science classes, experiments, activities, fairs and events for a diversity of children and adults.
- **Catalyze students' scientific inquiry, engagement** and independent discovery in geology and environmental science. Design and deliver educational presentations for elementary to high school students with physical materials involving rocks, fossils and various minerals.
- **Author successful grant proposals** generating thousands of dollars of monetary support for programming agendas.

DIGNITY HEALTH, Phoenix, AZ

2014– Present

### Fixed Asset Accountant

Conduct business-critical fixed asset accountancy functions for a large-scale, multimillion-dollar, nonprofit healthcare organization known as the fifth largest hospital system in the nation. Coach, train and oversee 10-member team including the orientation and mentorship of four new accountants. Employ cross-functional leadership acumen and efficient project management methodologies.

- **Ensure 100% accuracy while maintaining 40,000+ fixed assets** and depreciation schedules for four different hospitals. Capitalize closed projects for two hospitals and five business units with a superior level of proficiency in Lawson accounting software.

- **Manage records on the sale and transfer of assets** by authoring queries and evaluating previous records.
- **Execute superior financial reporting** and analysis tools. Implement process and/or quality improvements to fortify compliance with GAAP standards.
- **Capture cost savings** by conducting process analysis and creating efficiencies for evaluating accounting data, verifying accuracy of financial transactions and maintaining adherence to internal controls.
- **Perform month-end journal entries** and account reconciliations while also contributing to the consolidation of financial statements. Stay abreast of new accounting policies and procedures.

CANCER TREATMENT CENTERS OF AMERICA, Goodyear, AZ

2012 - 2013

### Senior Accountant

Drove growth through the implementation of next-generation accounting approaches to accelerate efficiency, automate processes, mitigate risks, ensure business viability, and capture significant cost savings. Ensured compliance with local, state, and federal government reporting requirements.

- **Uncovered financial and operational performance trends**, devised corrective actions, and garnered recognition for presenting strategic recommendations on achieving cost-efficiencies.
- **Introduced and implemented process improvements** to organizational structure of accounting department to heighten efficiencies and to achieve departmental goals and objectives.
- **Maintained fixed asset and depreciation schedules** and utilized Lawson to capitalize closed projects.
- **Served as a go-to authority for business partners** on budget preparation and general ledger questions.

## EARLIER CAREER HISTORY

DIGNITY HEALTH, Phoenix, AZ

2007 - 2012

### Accountant II

## EDUCATION

**Bachelor of Science, Accounting** | WESTERN INTERNATIONAL UNIVERSITY

**Master of Business Administration; Finance Concentration** | WESTERN INTERNATIONAL UNIVERSITY

**Bachelor of Arts, Earth and Environmental Studies** | ARIZONA STATE UNIVERSITY

## PROFESSIONAL AFFILIATIONS

**Outreach Education Presenter, Treasurer and Former Secretary** | EARTH SCIENCE MUSEUM

**Former President and Secretary** | MARICOPA LAPIDARY SOCIETY

**Student member** | EPAZ